

Information and Data Security

Policy



This policy statement outlines our endorsement and intent for Information Security Management (ISM) and Data Protection within AirisQ Ltd. Its purpose is to communicate our expectations to all those delivering services and handling information upon our behalf or working on our premises.

Some aspects of our operations, such as processing of customer and employee information, present clear information security requirements, however it is expected that we treat all hard copy and electronic information in a secure manner, throughout our processes.

We commit to comply with all relevant legislation and requirements, including the **Data Protection Act 2018** and the enhanced accountabilities under the **General Data Protection Regulations (GDPR)**. We also take into consideration the framework and controls of the **ISO/IEC 27001:2022** information security standard.

We shall ensure that individuals handling personal data within our processes know to whom the senior management has delegated aspects of accountability (the responsible person) for data and exactly what an individual data handler has been authorised to do with that data. Data handlers should never exceed their authorised activities and should always maintain high ethical standards when processing personal data.

Our overall objective is to protect AirisQ Ltd from information/data security incidents that might have an adverse effect on our operations and our professional standing. Information Security incidents can include:

- Confidentiality (people obtaining or disclosing information inappropriately),
- Integrity (information being altered or erroneously validated, whether deliberate or accidental),
- Availability (information not being assessable when it is required).

Many types of incident can pose a threat to our effective use of information. This includes performance, consistency, reliability, accuracy and timeliness. Where necessary to ensure best practice and improvement, we shall define objectives in this area and monitor our compliance.

This statement has been prepared to demonstrate our commitment to compliance and continual improvement regarding our information security and data management. This message shall be communicated and understood throughout AirisQ Ltd, and it is expected that all persons performing work on our behalf share commitment to these values.

This policy statement shall be made available to interested parties upon request and is subject to annual review to ensure its continued suitability.

A handwritten signature in black ink that reads 'Gareth J. Twynam'.

Gareth Twynam
Managing Director

November 2025

[Review Due By: 30/11/2026]